

**THE FOLLOWING IS THE INFORMATION & PRICES FOR
FOREIGN LANGUAGE COURSES :**

COURSES OFFERED:

- **ENGLISH / FRENCH / GERMAN / POLISH / SPANISH / ITALIAN / CHINESE / RUSSIAN /**
 - **PERSIAN / TURKISH/ HINDI / ARABIC / HEBREW.**
 - **WE OFFER ON-LINE COURSES.**
 - **FOR TIME TABLE , FIND ON THE WEBSITE.**
- **LECTURES ARE DONE ACCORDING TO THE CENTRAL EUROPEAN TIME.**

FOR MORE INFO, PLEASE GO TO THE WEBSITE

▪CLASSES ARE DONE TWICE WEEKLY ON :

MON & WED / TUES & THURS / FRI & SAT / - 60 Minutes each.

▪PARTICIPANTS ARE TO CHOOSE MOST PREFERRED 2 DAYS AND MOST SUITABLE HOURS.

Information about Courses

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For Foreign Languages:

- **There is a group of up to 20 People Max or otherwise stated**

For Standard Courses :

A standard Course lasts 60 min and is done twice weekly.

Find more details on the website:- general course commencement and course information.

!!! VERY IMPORTANT INFORMATION

- a) After the on-line registration form has been completed.**
- b) Proposed payment of CHOSEN COURSE(S) has/have been made.**
- c) Upon receipt of payment by the School, a confirmatory reply will be sent to participants through applicants' e-mail address or by txt to Participants' Mobile Phones.**
- d) Accompanying applicants e-mail is a document of agreement on joint educational co-operation to provide educational services to the applicant in a specific subject area.**
- e) The agreement should be in a duplicate form, one for each side involved in the agreement.**
- f) The agreement is to be signed with clear VISIBILITY OF FULL NAME AND SURNAME in CAPITAL LETTERS (as in Participant's International valid Passport or Identity card) with date and signature, scanned and sent back to the School by applicant's e-mail.**
- g) Joint agreement is officially written in English or Polish Language.**
- h) After the School has received the participant's signed and scanned reply to the joint co-operation agreement, this concludes the registration process, Participants are ready to start their Courses.**

- **FOREIGN LANGUAGE COURSES ARE PAID UPFRONT WITHIN THE FIRST 7 DAYS MONTHLY .**

COURSES ARE MADE UP OF TWO SEMESTERS = (EVERY 4 / 4,5 -MONTHS).

- **MAKING IT 9 MONTHS, WHICH IS A FULL ACADEMIC CALENDAR YEAR.**
- **SUMMER COURSES ARE IN THE SUMMER MONTHS eg JUNE ENDING / JULY to SEPTEMBER**
- **PERIODICAL TESTS ARE GIVEN**
- **CERTIFICATE OF COURSE COMPLETION ARE AWARDED ANNUALLY .**
- **STUDENTS ARE TO MAKE PAYMENT FOR CERTIFICATES WITHIN THE SEMESTER**
- **COURSE PRICES ARE SEEN BELOW**
- **NATIONAL & RELIGIOUS & PERIODICAL HOLIDAYS ARE OBSERVED WHEN NECESSARY .**

Information about Payment

- **For Foreign languages, there is a group of maximum of up to 20 People**
- **Payment is made upfront per Person till the 7th day of each Month.**
- **Late Payment incurs 2% per day on top of the original payment or a Student is not allowed into classes until full Payment is made..**

FOREIGN LANGUAGES

FRENCH GERMAN ITALIAN RUSSIAN SPANISH CHINESE

POLISH ENGLISH HEBREW ARABIC TURKISH HINDI PERSIAN

- (a) - There are 8 meetings monthly, each lasting 60 minutes.**
- (b) - Each Participant has access to the lecturer.**
- (c) - Each group is divided into day and time according to student's availability.**
- (d)- Participants could check the time-table on this website for most preferred schedule.**

FOREIGN LANGUAGE COURSES FOR PARTICIPANTS IN POLAND

There is a group of up to 20 People max in a class. There are 8 meetings per month. Payment is made upfront monthly within the first 7 days of each month or Semester. Late Payment incurs 2% to the original Payment daily.

There is an average of 34 lectures x 60 Min Per Semester

A group of 16 to 20 People - 35 Pln Per Person/ Per hour x 8 meetings / Per month

▪ A group of 10 to 15 People - 37.50 Pln Per Person/ Per hour x 8 meetings / Per month

▪ A group of 6- 9 People – 40.00 Pln Per Person/ Per hour x 8 meetings / Per month

▪ A group of 3-5 People – 42.50 Pln Per Person/ Per hour x 8 meetings / Per month

▪ A group of 2 People – 55 Pln Per Person/ Per hour x 8 meetings / Per month

▪ For Individual Courses – (Standard Program)

▪ Lessons for individuals – 85 .00 PLN per hour (60 min) x 8 classes / Monthly

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▪ Lesson for individuals - 120.00 Pln - (90 min Classes) x 8 / Monthly

FOREIGN LANGUAGE COURSES

COURSE PRICES FOR PARTICIPANTS OUTSIDE POLAND

There is a group of up to 20 People max in a class. There are 8 meetings per month. Payment is made upfront monthly within the first 7days of each month.

There is an average of 34 lectures x 60 Min Per Semester

- **A group of 16 - 20 People - 10 usd Per Person / Per hour x 8 meetings/ Per month**
- **A group of 10 to 15 People - 12.50 usd Per Person/ Per hour x 8 meetings / Per month**
- **A group of 6- 9 People – 15.50 usd Per Person/ Per hour x 8 meetings / Per month**
- **A group of 3-5 People – 17.50 usd Per Person/ Per hour x 8 meetings / Per month**
- **A group of 2 People – 20.00 usd Per Person/ Per hour x 8 meetings / Per month**

▪For Individual Courses – (Standard Program)

- **Lessons for individuals – 20.00.00 USD per hour (60 min) x 8 classes / Monthly**

▪Students are divided into classes according to the following levels:

Beginners - A1.

Pre-Intermediate - A2 .

Intermediate - B1.

Upper- Intermediate - B2.

Advanced - C1.

Proficiency - C2.

▪Teachers are : **Bi-lingual / Native speakers.**

▪Courses content include: **Writing; Speaking; listening; grammar; Vocabulary; Pronunciation.**

▪Our On-line teachers use the most effective communicative methods with students active participation in all aspects of class activities.

Language Courses are according to the following Seasonal schedule:

- **October to December / January to March / April to June /**
- **July to September - Summer language Courses.**
- **Find more information on our website.**

Other available services for individuals, Companies & Organisations:

- **Translation Services**

- **Proof reading**

- **Corporate Language training**

- * **Legal language Courses (Languages for legal Purpose)**

- * **Foreign Languages for Business Purpose**

- * **Foreign Languages for other Special purposes**

!!! - *Apart from the Prices shown on the Price list for Participants in Foreign languages, an addition of 10% is paid for the above *Courses Per Person Monthly

- * **For Advanced Sworn Court translators Courses**

Call our number on the website for more Course Information and Prices.

- **Most of our services are Provided from Europe and other Countries.**
- **We Maintain High quality Standard in the Provision of our Services.**
- **Each Participant in our Courses is attended to with utmost attention paid to their needs.**
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